AGENDA

Executive Committee
April 25, 2019
WSTIP Offices ~ Olympia
WebEx: click here to join

Phone #
1-415-655-0003

Access Code
804 122 274

Password
Abc123

9:00 am	**AUDIT COMMITTEE MEETING (All EC members attend)**	
10:00 am	**CALL TO ORDER** – President Staci Jordan	Sign-in sheet
	1. Roll Call of Members and Introduction of Guests	
	2. Changes in Agenda/Motion to Accept Agenda	

		Page #
CONSENT AGENDA		
1. Minutes – March 28, 2019		002
2. March 2019 Administrative Vouchers/Checks – Total voucher approval of $377,312.55 including staff payroll and internet/credit card payments.		006
3. March 2019 Claims Vouchers/Checks – Total voucher approval of $403,507.73.		013

DISCUSSION ITEMS

	Page #
1. 2019 Executive Committee Work Plan	017
2. Coverage Appeal Process – Hughes	020
3. Driver Record Monitoring Program – Christianson & Powell	
4. OPMA and PRA Coverage Discussion – Shinners & Christianson	023
5. Governance Policy Revisions: Audit Committee, Nominations and Elections, and Member Corrective Actions and Termination	029
6. Governance Policy: Duties, Responsibilities & Development of Board & Executive Committee Members	041

ACTION ITEMS

	Page #
1. Governance Policy – Member Guest Program	053

EXECUTIVE SESSION

Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session is expected to conclude after 60 minutes, unless extended by the Presiding Officer.

STAFF REPORT

	Page #
1. Executive Staff Report – Christianson, Adams, Branson, Powell	054

SUBCOMMITTEE REPORTS

1. Governance Policy Committee – No report
2. Board Development Committee – No report
3. Emerging Risks & Opportunities Committee – Verbal report
4. Underwriting Committee – Verbal report
5. Coverage Review Committee – Verbal report

1:00 pm	**RECAP and ADJOURN** – President Staci Jordan

Upcoming Committee Meetings
Board Development Committee Meeting – 04/25 after EC MTG
Governance Policy Committee Meeting – 04/25 after EC MTG
Emerging Risks and Opportunities Committee Meeting – 04/24 @ WSTIP (10 am – 2 pm)
Underwriting Committee Meeting – 04/24 @ WSTIP (3 pm – 5 pm)
Coverage Review Committee Meeting – 04/22 @ WSTIP (10 am – 2 pm)
Audit Committee – 04/25 before EC MTG